

FORWARD PLAN OF CABINET DECISIONS

All enquiries, including representations, about any of the items listed below should be made in the first instance to Democratic Services, Town Hall, St Ives Road, Maidenhead. Email: democratic.services@rbwm.gov.uk

FORWARD PLAN

ITEM	Private Meeting - contains exempt/confidential information? See categories below.	Short Description	Key Decision, Council or other?	REPORTING MEMBER (to whom representations should be made)	REPORTING OFFICER / DIRECTOR (to whom representations should be made)	Consultation (please specify consultees, dates (to and from) and form of consultation), including other meetings	Date and name of meeting	Date of Council decision (if required)
Electric Vehicle Chargepoint Implementation Plan	Open -	Presents a plan for scaling up electric vehicle chargepoint provision in the borough, to keep ahead of growing consumer demand for electric vehicles and to help bring down carbon emissions. This final plan reflects the feedback from a public consultation. The report seeks approval for the policies in the plan to be adopted, and the actions implemented.	Yes	Cabinet Member for Planning, Parking, Highways & Transport (Councillor Phil Haseler)	Chris Joyce	Public consultation	Cabinet 23 Feb 2023	
A Vision for	Open -	A review of current	Yes	Deputy Leader of the		Public engagement	Cabinet	

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Windsor		progress featuring end stage summary of vision statement engagement process. Potential options and recommendations for next steps will be presented and approval sought to proceed to next stage.		Council & Cabinet Member for Business, Corporate & Residents Services, Culture & Heritage, & Windsor (Councillor Samantha Rayner)	Andrew Durrant	through several workshops, drop-in sessions and public survey	23 Feb 2023	
Achieving for Children Annual Reserved Ownership Decisions	Open -	As a joint owner of Achieving for Children CIC the Royal Borough is responsible for agreeing the 2023/24 budget for Achieving for Children, the refresh of the Business Plan, the 2023/24 Treasury Plan and a number of procurement decisions.	Yes	Deputy Chairman of Cabinet & Cabinet Member for Children's Services, Education, Health, Mental Health, & Transformation (Councillor Stuart Carroll)	Kevin McDaniel	Discussions with key councillors, officers and budget consultation	Cabinet 23 Feb 2023	
Datchet Neighbourhood Plan Referendum	Open -	This report seeks approval for the Datchet Neighbourhood	No	Cabinet Member for Planning, Parking, Highways & Transport (Councillor Phil Haseler)	Andrew Durrant, Ian Motuel, Adrien Waite	Internal process	Cabinet 23 Feb 2023	

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		Plan to proceed to referendum at the earliest practicable opportunity.						
Disposal of Open Space Land, Land at Braywick Park, Maidenhead	Open -	To complete the delegation from Cabinet on 26 November 2020 which approved the release of land and delegated authority to Executive Director of Place, to negotiate draft agreement for lease, for 999 years at a peppercorn rent.	Yes	Cabinet Member for Planning, Parking, Highways & Transport (Councillor Phil Haseler)	Andrew Durrant	Public consultation under Section 123(2A) of the Local Government Act 1972	Executive Director of Place Services 9 Mar 2023	
Customer Relationship Management software - procurement and award process	Fully exempt - 3	To request approval to commence procurement and delegate authority to award the contract to the Executive Director of Resources in consultation with the relevant Cabinet Member for the customer relationship	Yes	Deputy Leader of the Council & Cabinet Member for Business, Corporate & Residents Services, Culture & Heritage, & Windsor (Councillor Samantha Rayner)	Nikki Craig, Adele Taylor	Internal process	Cabinet Transformation Sub Committee 15 Mar 2023	

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		management software.						
Building Height and Tall Buildings Supplementary Planning Document (SPD)	Open -	There is a requirement within the adopted Borough Local Plan for the preparation of a new Building Height and Tall Building Supplementary Planning Document (SPD) to support Policy QP3a. This report seeks approval for the adoption of the draft Building Height and Tall Buildings SPD.	Yes	Cabinet Member for Planning, Parking, Highways & Transport (Councillor Phil Haseler)	Andrew Durrant, Adrien Waite	Internal process	Cabinet 30 Mar 2023	
Disabled Facilities Grant Policy	Open -	Disabled Facilities Grants (DFG's) provide funding to improve accessibility and enable people to remain living independently in their own homes. This policy will set out the mandatory	No	Cabinet Member for Anti-Social Behaviour, Crime, and Public Protection (Councillor David Cannon), Cabinet Member for Digital Connectivity, Housing Opportunity, & Sport & Leisure (Councillor Ross McWilliams)	Emma Congerton, Tracy Hendren	Formal consultation with all partner agencies	Cabinet 30 Mar 2023	

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		legal framework for DFGs, and how the Council intends to use its powers under the RRO to provide interventions to promote independent living and wellbeing.						
2023/24 School Condition Works Programme	Open -	This report proposes the schemes to be funded in 2023/24 using the School Condition Allocation. This funding is used to maintain the sites and buildings of community and voluntary controlled schools.	No	Deputy Chairman of Cabinet & Cabinet Member for Children's Services, Education, Health, Mental Health, & Transformation (Councillor Stuart Carroll)	Kevin McDaniel	Internal process	Cabinet 30 Mar 2023	
Allocations Policy	Open -	The allocation policy sets out our priorities for how social rented housing in The Royal Borough will be allocated, and the guidelines which determine entitlement and	No	Cabinet Member for Digital Connectivity, Housing Opportunity, & Sport & Leisure (Councillor Ross McWilliams)	Tracy Hendren	Formal consultation with all partner agencies	Cabinet 30 Mar 2023	

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		eligibility to that housing for people living in the borough. It also explains what help people can expect from us in meeting their housing needs and sets out the system and processes by which we make nominations for housing owned and managed by our partner registered providers.						
Special Educational Needs and Disabilities (SEND) and Alternative Provision (AP) Capital Strategy	Open -	This report provides a draft SEND and AP Capital Strategy, following public consultation on a number of proposals to be included.	No	Deputy Chairman of Cabinet & Cabinet Member for Children's Services, Education, Health, Mental Health, & Transformation (Councillor Stuart Carroll)	Kevin McDaniel	Internal process	Cabinet 30 Mar 2023	
Standards and Quality of Education in Royal Borough schools	Open -	Annual report on progress against the outcomes set by cabinet that highlights overall performance of all	No	Deputy Chairman of Cabinet & Cabinet Member for Children's Services, Education, Health, Mental Health, & Transformation	Kevin McDaniel	Internal process	Cabinet 30 Mar 2023	

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		pupils in the academic year including the attainment of disadvantaged pupils		(Councillor Stuart Carroll)				
RBWM Sport and Leisure Strategy - Update and Refresh 2022-23	Open -	To present the draft updated Sport and Leisure Strategy for RBWM, following the work undertaken with a range of stakeholders to inform the refresh strategy.	Yes	Cabinet Member for Digital Connectivity, Housing Opportunity, & Sport & Leisure (Councillor Ross McWilliams)	Andrew Durrant	TBC	Cabinet 30 Mar 2023	
Finance Update	Open -	Latest finance update	Yes	Cabinet Member for Asset Management & Commercialisation, Finance, & Ascot (Councillor David Hilton)	Andrew Vallance	Internal process	Cabinet 30 Mar 2023	
Lower Mount Farm (Cannondown Road) Stakeholder Masterplan Document	Open -	The report explains the adopted Borough Local Plan requirement for the preparation of Stakeholder Masterplan Documents and summarises the process and outcomes specifically in relation to the	No	Cabinet Member for Planning, Parking, Highways & Transport (Councillor Phil Haseler)	Andrew Durrant, Adrien Waite	Internal process	Cabinet 30 Mar 2023	

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		Stakeholder Masterplan Document for Lower Mount Farm (Cannondown Road), Cookham. The report recommends that Cabinet approves the Lower Mount Farm (Cannondown Road) Stakeholder Masterplan Document.						
Swayer's Close Stakeholder Masterplan Document	Open -	The report explains the adopted Borough Local Plan requirement for the preparation of Stakeholder Masterplan Documents (SMD) and summarises the process and outcomes specifically in relation to the Stakeholder Masterplan Document for Sawyer's Close,	No	Cabinet Member for Planning, Parking, Highways & Transport (Councillor Phil Haseler)	Andrew Durrant, Adrien Waite	Internal process	Cabinet 30 Mar 2023	

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		Windsor. The report recommends that Cabinet approves the Sawyer's Close Stakeholder Masterplan Document.						
New Shared Service Agreement for the commissioning of Joint Legal Services (JLT)	Open -	A new Shared Service Agreement (a recommendation from the 2019 review) will form the basis on which Joint Legal Team (JLT) is provided by Reading and purchased by the Partners, including the Royal Borough of Windsor and Maidenhead	Yes	Deputy Chairman of Cabinet & Cabinet Member for Children's Services, Education, Health, Mental Health, & Transformation (Councillor Stuart Carroll)	Lin Ferguson, Kevin McDaniel	Internal process	Cabinet 30 Mar 2023	
Borough Wide Heritage Strategy and Action Plan Update	Open -	On 25th April 2019 Cabinet approved a brief for the project and the appointment of a consultant. Locus, a specialist consultancy, was engaged and commenced work	Yes	Cabinet Member for Planning, Parking, Highways & Transport (Councillor Phil Haseler)	Victoria Goldberg, Adrien Waite	Internal process	Cabinet 30 Mar 2023	

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		<p>on the project. Work, however, stopped as a result of Covid, the public consultation as required by the brief proved impossible and the consultant also encountered resourcing issues. Work can now recommence; however, the situation has changed, particularly as concerns Council Policy and as Locus is now part of a larger company. As a result, the project brief and contract need to be updated.</p>						
John West House Redevelopment	Open -	Requesting additional funds to redevelop the former warehouse at John West House to provide a place of change for former rough	Yes	Cabinet Member for Digital Connectivity, Housing Opportunity, & Sport & Leisure (Councillor Ross McWilliams)	Emma Congerton, Tracy Hendren	Internal process	Cabinet 30 Mar 2023	

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		sleepers. £1.2m in funding is already agreed, however due to escalating costs a further £796k is required for the project to go ahead.						
Household Support Fund, Tranche 4 allocation	Open -	This report sets out the council's recommendations for allocating Tranche 4 of the DWP Household Support Fund, for Cabinet decision.	Yes	Cabinet Member for Asset Management & Commercialisation, Finance, & Ascot (Councillor David Hilton), Leader of the Council & Cabinet Member for Growth & Opportunity (Councillor Andrew Johnson)	Rebecca Hatch, Kevin McDaniel	Consultation with stakeholders, including HSF distribution partners and key services.	Cabinet 30 Mar 2023	
Award of RBWM Leisure Management Contract	Fully exempt - 3	To consider the appointment of the approved bidder in the re-tendering of the Borough's Leisure Management Contract for the next contract period, which is a 12 + 5 year term commencing with effect from 1 August 2023.	Yes	Cabinet Member for Digital Connectivity, Housing Opportunity, & Sport & Leisure (Councillor Ross McWilliams)	Andrew Durrant, Alysse Strachan	Internal process	Cabinet 30 Mar 2023	

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DFG New Build	Fully exempt - 1,2	To request £210k in s106 funding to enable a contribution to be made to Housing Solutions for the development of a large disabled adapted property for a household with a severely disabled child whose current accommodation cannot be adapted and who alternative accommodation cannot be found for.	No	Cabinet Member for Digital Connectivity, Housing Opportunity, & Sport & Leisure (Councillor Ross McWilliams)	Emma Congerton, Tracy Hendren	Internal process - Presented at Capital Review Board on 02/02/2023	Cabinet 30 Mar 2023	
Business Rate Write Off	Fully exempt - 3	To consider writing off three Business Rate debts in line with the RBWM constitution as they each exceed £50,000.	No	Cabinet Member for Asset Management & Commercialisation, Finance, & Ascot (Councillor David Hilton)	Louise Freeth, Adele Taylor	Internal process	Cabinet 30 Mar 2023	
Broadband Digital Lines	Open -	The Royal Borough of Windsor and Maidenhead (RBWM) is seeking to replace its site to site broadband	Yes	Deputy Leader of the Council & Cabinet Member for Business, Corporate & Residents Services, Culture & Heritage, & Windsor	Nikki Craig	Internal process	Cabinet 27 Apr 2023	

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		circuits and wide area network connections.		(Councillor Samantha Rayner)				
Home to School Transport Policy	Open -	To seek approval for consultation on the policy	No	Deputy Chairman of Cabinet & Cabinet Member for Children's Services, Education, Health, Mental Health, & Transformation (Councillor Stuart Carroll)	Kevin McDaniel	External consultation	Cabinet 27 Apr 2023	
Award of Contract for Adult Social Care Case Management system	Fully exempt - 3	Report to Cabinet requesting approval to award contract for the supply of a case management system	Yes	Deputy Chairman of Cabinet & Cabinet Member for Children's Services, Education, Health, Mental Health, & Transformation (Councillor Stuart Carroll)	Kevin McDaniel	Internal	Cabinet 27 Apr 2023	
Contract for Parking Enforcement, Moving Traffic Enforcement, Environmental Enforcement and Highways Enforcement	Fully exempt - 3	A report to set out future options for the contracts across the Borough.	Yes	Cabinet Member for Anti-Social Behaviour, Crime, and Public Protection (Councillor David Cannon), Cabinet Member for Planning, Parking, Highways & Transport (Councillor Phil Haseler)	Alysse Strachan	Internal	Cabinet 27 Apr 2023	

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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

- 1 Information relating to any individual.
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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